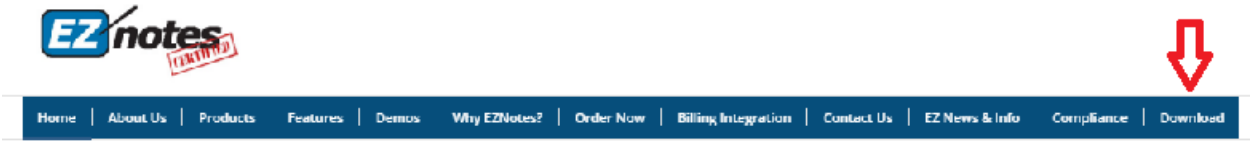
How to Manually Update E-Z Notes

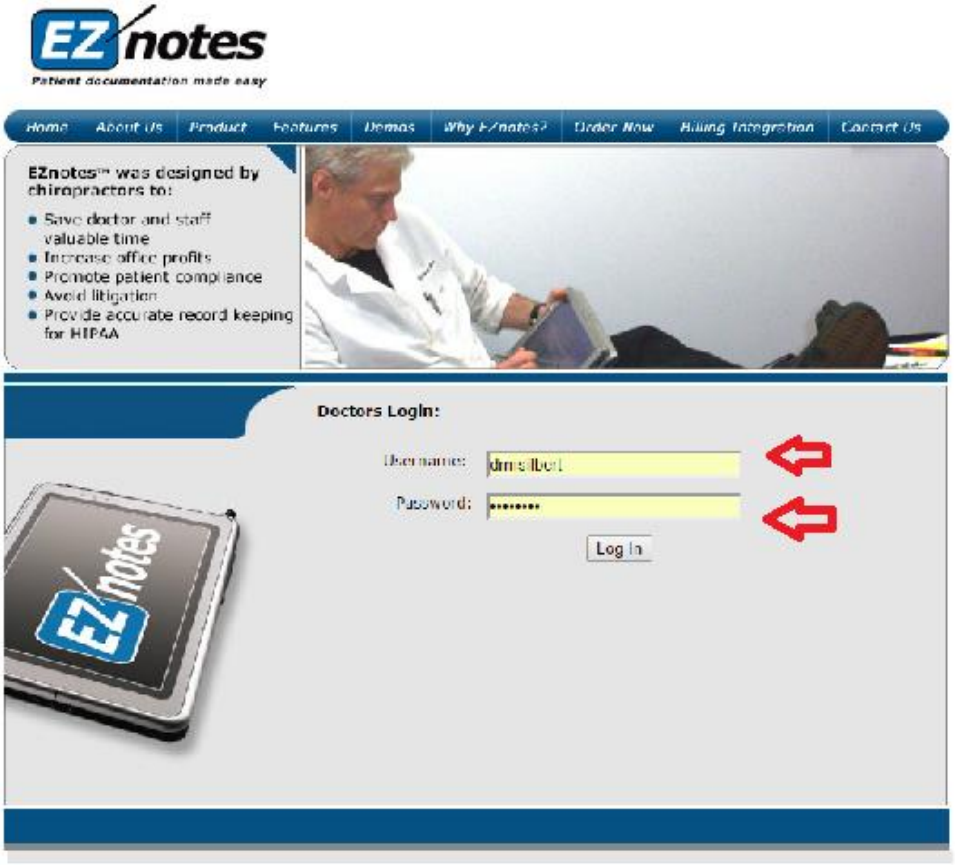
There may arise the need to manually run an update of the E-Z Notes program, either because you are installing the software on a new computer, or a patch (fix) has been created for a specific issue. This is the step by step process:

1. Log onto the E-Z notes web site, www.eznotesinc.com

2. At the top of the web site is a "Navigation or Tool Bar", locate the "Download" button at the right end, and click it.



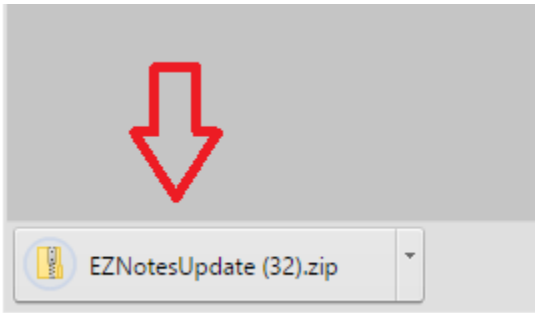
3. You will be prompted to enter your "Username" and "Password" that were issued to you. Type them in and click, "Log In":



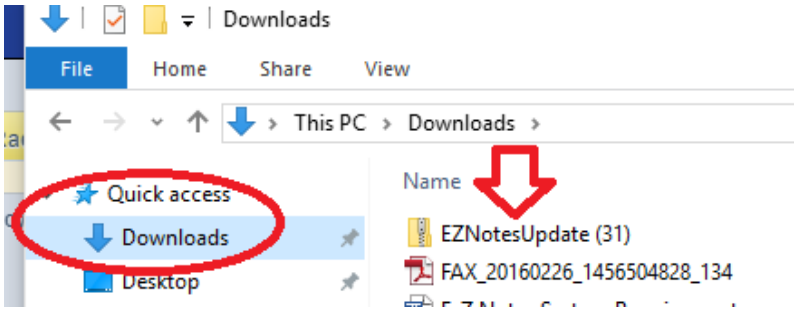
4. If you are doing an update (because you have already done the installation) click the blue button marked, "Update your existing copy of EZNotes" (See Below)



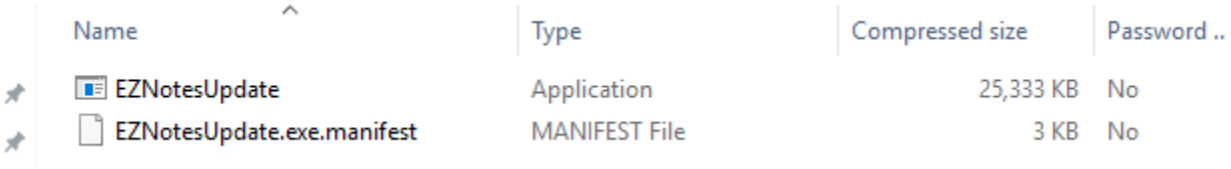
5. E-Z Notes will immediately begin to download the most recent version of the software in a zipped file that will appear on the bottom left corner of your computer screen. The speed of the download depends on the speed of your Internet.



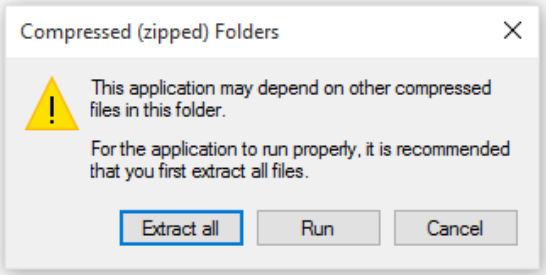
6. If you can't find the file, you will see it in the Downloads section.



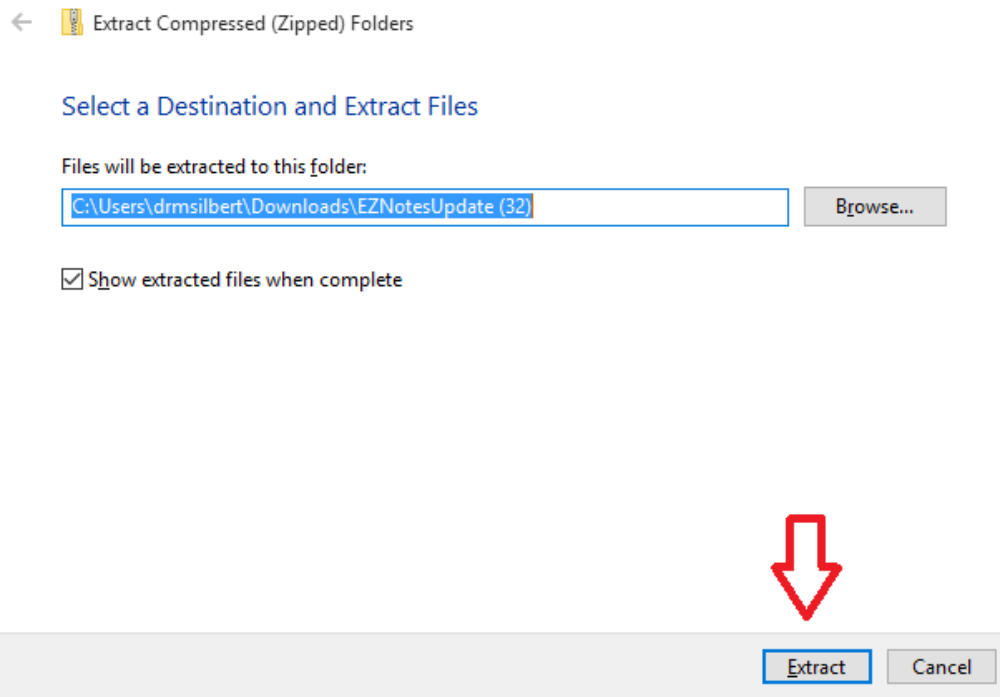
7. When you click on the zipped file, it will morph into this:



8. When you click, "EZNotes Update, you will see this:

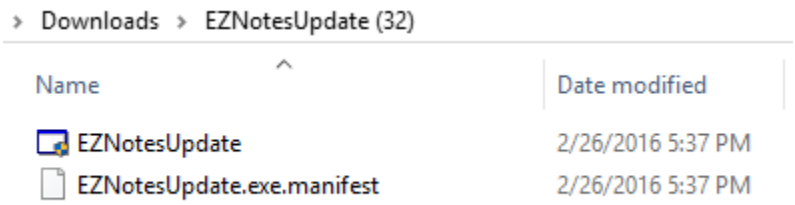


9. When you click on "Extract All", which is how you "unzip" a zipped file, you will see this:

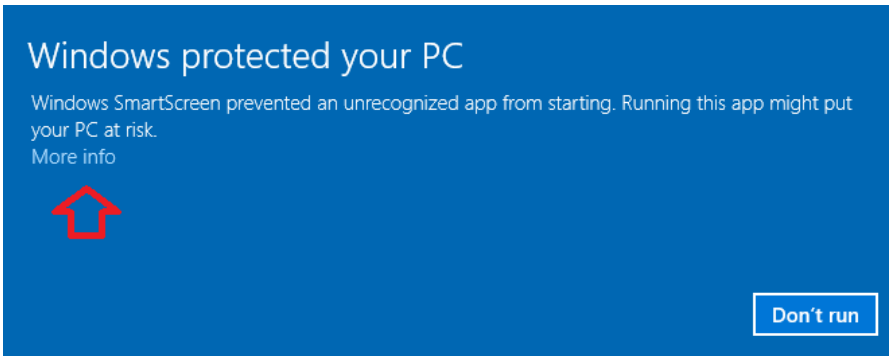


10. Click the "Extract" button above.

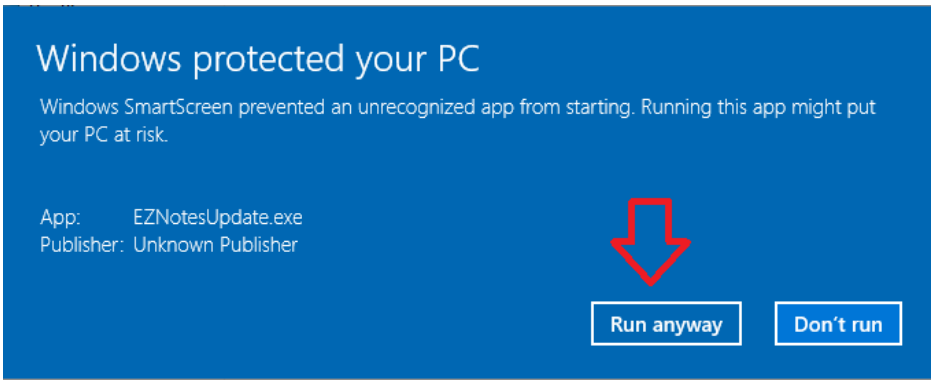
11. You will see this, which is the unzipped file:



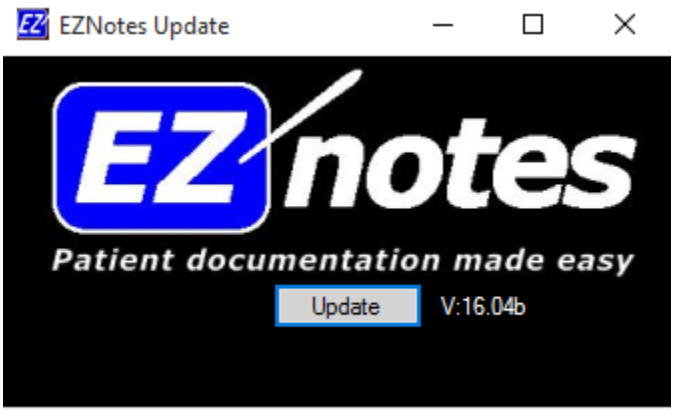
This "unzipped" file is ready to be download. When you click it, newer computers trying to protect you will give you this pop up, select "More info"



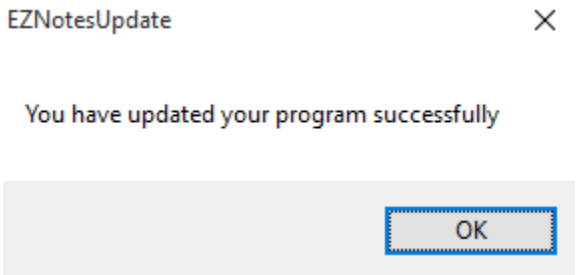
You will them see this, select "Run Anyway"



Your system may ask again if you want to run the program, when you say, "Yes" you will see the Update black box indicating the version you are about to run (this one is marked V:16.04b). Click the "Update" and the program will add the new files.



When it is done you will see this:



Click "OK" and start up E-Z Notes and you will be running the latest version of the program.